



CLEVELAND COUNTY BUDGET BOARD

MINUTES

MONDAY, APRIL 13, 2020

This Regular meeting was conducted following 25 O.S §306 (C) (Signed and enacted March 18, 2020). The meeting took place in the Board of County Commissioners Meeting Room and through teleconference. To accommodate the public who are observing social distancing, the meeting is also available to the public as a conference call. To join the call, please dial (346) 248-7799.

The meeting ID is 113 723 080. Public comment is still available; to sign up, please call ahead to (405)366-0200 to be added to the list.

Join Zoom Meeting:

<https://zoom.us/j/113723080>

The regularly scheduled meeting of the Cleveland County Budget Board was called to order at 10:30 a.m. this 13th day of April 2020, in conference room 200 of the Cleveland County Office Building, 201 South Jones, by Chairman Harold Haralson. Tammy Belinson, County Clerk/Secretary, called roll and those present were:

Harold Haralson, Chairman (by Remote)
Jim Reynolds, Vice-Chairman
Tammy Belinson, Secretary
Rod Cleveland, Member
Sheriff Blake Green, Member (by Remote)
Darry Stacy, Member
Douglas Warr, Member
Marilyn Williams, Member

Others present were: Assistant District Attorney Jim Robertson, Linda Atkins, (by Remote), Alison Vinson (by Remote), Brian Wint, Melinda Duke, Melissa Nies, and John Roberts.

After the reading of the minutes of the **Regular Meeting of March 9, 2020 and Emergency Meeting of March 16, 2020**, and there being no additions or corrections, Rod Cleveland moved to approve the minutes. Douglas Warr seconded the motion.

The vote was: Harold Haralson, yes; Jim Reynolds, yes; Tammy Belinson, yes; Rod Cleveland, yes; Sheriff Blake Green, abstain; Darry Stacy, yes; Douglas Warr, yes; Marilyn Williams, yes.

Motion carried.

A. Items of Business:

1. Tammy moved, seconded by Rod Cleveland, to **table** discussion, consideration and/or action on the Request submitted by Commissioner Rod Cleveland and County Clerk Tammy Belinson to do the Annual Review of Risk Management Check List.

The vote was: Harold Haralson, yes; Jim Reynolds, yes; Tammy Belinson, yes; Rod Cleveland, yes; Sheriff Blake Green, yes; Darry Stacy, yes; Douglas Warr, yes; Marilyn Williams, yes.
Motion carried.

2. Douglas Warr moved, seconded by Rod Cleveland, during discussion regarding **FY2020-2021 Fiscal Year Budget**, to **approve** the same budget figures as FY 2019-2020 to start with in FY 2020-2021 and to retro-activate the officials' salary formula to January 1, 2020 per the Attorney General Opinion 2020-6 and to pay the retro-amount in one check.

The vote was: Harold Haralson, yes; Jim Reynolds, yes; Tammy Belinson, yes; Rod Cleveland, yes; Sheriff Blake Green, yes; Darry Stacy, yes; Douglas Warr, yes; Marilyn Williams, yes.
Motion carried.

3. Alison Vinson gave the following update on the **HR Department**: FFCRA Posters were sent out to all the offices with the request to post the posters in a visible area to inform employees of their rights.

4. No new update on the **Purchasing Department**.

5. Jim Reynolds moved to **approve the following Cash Fund Appropriations**.

Darry Stacy seconded the motion:

a. Bridge Capital Improvement	\$ 50.67
b. County Clerk Lien Fee	\$ 8873.77
c. Co Bridge and Road Improvement	\$ 61,314.59
d. Commissioners Building Fund	\$ 475.22
e. Court Clerk Revolving Fund	\$ 10,673.28
f. Co. Clerk Rec Mgmt./Preservation Fee	\$ 40,526.41
g. DA Revolving Fund	\$ 695.19
h. District Court Rev Fund	\$ 92.16
i. Drug Court Contributions/Donation	\$ 505.95
j. Fairgrounds	\$ 19,472.00
k. Health	\$ 2,912.55
l. Highway	\$ 1,338,723.75
m. Jail Commissary	\$ 14,654.74
n. Juvenile Drug Court Revolving Fund	\$ 1,290.00
o. Sales Tax	\$ 744,366.12
p. Sheriff Federal Share Revenue	\$ 4.26
q. Sheriff Criminal Alien Asst Gr	\$ 12,905.00
r. Sheriff Services Fees	\$ 138,084.34
s. Treasurer Certification Fee	\$ 4,125.00

The vote was: Harold Haralson, yes; Jim Reynolds, yes; Tammy Belinson, yes; Rod Cleveland, yes; Sheriff Blake Green, yes; Darry Stacy, yes; Douglas Warr, yes; Marilyn Williams, yes.
Motion carried.

6. Darry Stacy moved, seconded by Marilyn Williams, to **approve** the **Transfer of Funds, as follows:** (Original budget for General Fund Highway Accounts was put in as 25% for District 1, 34% for District 2 and 41% for District 3. This should have been an even 33.33% for each district. These corrections will fix the error.)

- a. Transfer of funds from 100920-51000, \$6,229.67 and 100920-53000, \$56.67 to 100910-51000, in the amount of \$77,870.83.
- b. Transfer of funds from 100920-54000, \$2,146.67 and 100920-55000, \$3,353.33 to 10020-53000, in the amount of \$708.33
- c. Transfer of funds from 100930-51000, \$71,641.16 and 100930-53000, \$651.66 to 100910-54000 in the amount of \$26,833.33.
- d. Transfer of funds from 100930-54000, \$24,686.66 and 100930-55000, \$38,563.33 to 100910-55000 in the amount of \$41,916.66.

The vote was: Harold Haralson, yes; Jim Reynolds, yes; Tammy Belinson, yes; Rod Cleveland, yes; Sheriff Blake Green, yes; Darry Stacy, yes; Douglas Warr, yes; Marilyn Williams, yes.

Motion carried.

7. Tammy Belinson moved, seconded by Darry Stacy, to **approve** the **Transfer of Funds** submitted by the HR Department, as follows:

- a. Transfer of funds from 100260-5500, \$400.00 to 100260-5100, \$400.00.

The vote was: Harold Haralson, yes; Jim Reynolds, yes; Tammy Belinson, yes; Rod Cleveland, yes; Sheriff Blake Green, yes; Darry Stacy, yes; Douglas Warr, yes; Marilyn Williams, yes.

Motion carried.

8. Rod Cleveland moved, seconded by Darry Stacy, to **approve** the **Transfer of Funds** submitted by the Sheriff's Department, as follows:

- a. Transfer of funds from 116552-54000, \$100,000.00 to 116552-55000, \$100,000.00.

- b. Transfer of funds from 100500-51000, \$150,000.00 to 100500-54000, \$150,000.00.

- c. Transfer of funds from 100500-53000, \$2,828.00 to 100500-55000, \$2,828.00.

The vote was: Harold Haralson, yes; Jim Reynolds, yes; Tammy Belinson, yes; Rod Cleveland, yes; Sheriff Blake Green, yes; Darry Stacy, yes; Douglas Warr, yes; Marilyn Williams, yes.

Motion carried.

- B. Under **New Business**, the Budget Board discussed a question asked by Commissioner Stacy concerning the e-mails that George Mauldin sends out with information about the COVID-19.

Treasurer Jim Reynolds stated it could have more information regarding the Courthouse, specifics on what is going on inside the Courthouse.

Commissioner Stacy stated that they need to practice caution to not violate the open meeting act; especially, if it involves one or more of the Commissioners.

Assessor Douglas Warr said that he contacts the Commissioners each week updating them on what's going on in his office.

Commissioner Stacy said that each official could send weekly updates to George Mauldin to pass the information to everyone.

Commissioner Cleveland asked if a motion is needed on the letter of recommendation to the BOCC concerning the elected officials requesting the Courthouse to change its hours of operation **from** 8:00 am to 5:00 pm **to** 9:00 am to 3:00 pm for the safety of the employees and the citizens.

Chairman Haralson stated that this could be an ongoing problem for an entire year or until a vaccination is found. He said that each elected official needs to plan and take action and added that George Mauldin has a good plan in place for the County.

County Clerk Belinson expressed appreciation for the BOCC to consider this matter.

C. During Budget Board Members discussions regarding County Business, Douglas

Warr said that the assessed valuation have a three and a half percent growth.

Commissioner Stacy asked if the percentage of ad valorem collection is in line with last years. Treasurer Reynolds replied that he will provide Commissioner Stacy with those numbers.

D. There were no comments made from the **public**.

E. There being no further business to come before the Board, Darry Stacy moved that the meeting be adjourned at 11:09 am. Jim Reynolds seconded the motion.

The vote was: Harold Haralson, yes; Jim Reynolds, yes; Tammy Belinson, yes; Rod Cleveland, yes; Sheriff Blake Green, yes; Darry Stacy, yes; Douglas Warr, yes; Marilyn Williams, yes.

Motion carried.

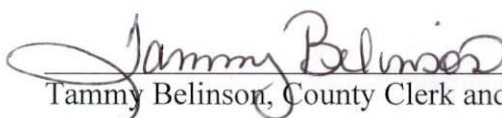
(Clerk's Note: The agenda was posted Thursday, April 09, 2020 at 10:29 A.M.)

**BUDGET BOARD
CLEVELAND COUNTY, OKLAHOMA**



Harold Haralson, Chairman

ATTEST:



Tammy Belinson, County Clerk and Secretary to the Board



Minutes Prepared by: Linda Atkins, Deputy County Clerk